



## Field Trip Grant Application for School Year 2026-27

**Applications Due no later than July 31, 2026**

Programs and Funds subject to change

Teacher Name: \_\_\_\_\_ Grade Level \*: \_\_\_\_\_  
School Name: \_\_\_\_\_ Number of children **ON TRIP**: \_\_\_\_\_  
School Address: \_\_\_\_\_ City: \_\_\_\_\_  
State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Teacher -School Email: \_\_\_\_\_  
Director of Curriculum Email: \_\_\_\_\_  
Office Phone Number: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Teacher Extension: \_\_\_\_\_

*Your email will be used to provide notice of award.*

### Program Guidance

This program is designed to **assist** teachers in providing environmental education to their students through field trips to Land Between the Lakes (LBL). This is designed to **complement** local funding sources during 2026 – 2027 only. Expenses for your **entire** trip will NOT be funded through this grant.

If approved, the grant will pay the visited facility (Nature Station, Homeplace, Planetarium and Brandon Spring) **DIRECTLY**. The amounts are approved based upon the information you submit with this application as well as the ACTUAL number of students who visit the facility. **You will be responsible for the remainder of the costs and the transportation.** More general information can be found [here](#).

Call (270) 924-2020 to make your reservations as soon as possible. **Limited spaces fill up quickly.**

Approval of grant amount for the school year 2026-27 will be based upon fee schedules for school groups per LBL facility as noted below:

- Scheduling a group into Nature Station (NS) or Homeplace (HP) will be charged/paid to the facility a basis of \$50 per classroom/per LBL facility.
- Scheduling a group into the Planetarium (PL) will be charged/paid to the facility basis of \$4.00 per child. Cost of one teacher is covered as well.
- Scheduling a group into Brandon Spring (BS) will be charged/paid to the facility up to \$29 per student per night stayed at Brandon Spring Group Camp.

After your visit, the grant will pay the appropriate facility(s) the approved amount for actual attendance. For example, if the application says that you will have 4 classrooms attending a program and only 3 classrooms **actually attend**, then the grant will pay for the 3 classrooms and not for 4 classrooms. For the PL, the grant will cover \$4.00 for each student **actually attending** the PL program.

Fourth Grade classes planning to visit the HP and/or NS need to earn their 4<sup>th</sup> Grade Passes [here](#). No funding is available from the LBL Field Trip Grant Program. The pass is valid beginning September 1 and ending August 31 of the student's 4<sup>th</sup> grade year. To receive free admission, teachers need to have their students' passes and/or paperwork in hand at the time of their visit. See more on LBL's website [here](#).

## Application

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*Please fill out every part of the application. If you have any questions, email Laura Caudill at [lcaudill@friendsofbl.org](mailto:lcaudill@friendsofbl.org)*

**Amount of funding you are requesting from Land Between the Lakes: \$ \_\_\_\_\_**

Please provide the following information to explain your proposal. You may attach 1 additional sheet to provide further information for the items listed. Applications are evaluated on the basis of need, matching funds, educational goals, and thoroughness & accuracy in forms completion.

**When has your grade level last visited LBL most recently?**

2025-26     2024-25     2023-24     2022-earlier     NEVER

**When have you as a teacher or your class last visited LBL most recently?**

2025-26     2024-25     2023-24     2022-earlier     NEVER

**Areas or facilities you plan to visit:**

Nature Station     Planetarium/Observatory     Homeplace     Brandon Spring Group Cent.  
 Other study sites    **EXPLAIN** \_\_\_\_\_

**Describe your goals or classroom objectives during the proposed field trip to LBL:**

What concepts are to be addressed? What core content elements are to be met? Please list by numerical category (examples: (KY) SC-E-3.1.2 or (TN) SC 3.2.3.). Attach a separate sheet if necessary.

**Please describe why this grant is needed for your field trip. Please complete all elements:**

How will this trip improve/impact student performance and learning? Add sheet if desired.

Percent of children on free/reduced lunch program at your school \_\_\_\_\_ %  
(this information should be obtained from the principal at your school)

**Principal of School: Percentage is certified to be correct by my signature**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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Each school is urged to seek local and regional sources of sustainable funding for future trips because **LBL based funds may not be available in the future**. Matching funding for this grant cycle is an important evaluation criterion. Be certain that it is addressed clearly on the worksheet. ***Please share the names and contact info of organizations and thus allow Friends of LBL the opportunity to contact them for further program development in your support.***

[ ] I have attached the LBL Field Trip Financial Worksheet (see below) to this application. If I am a successful grant applicant, I will schedule my visit as stated in my application. I will complete my scheduled visit and complete and submit the evaluation form as provided and return it to LBLA no later than July 31, 2027. Failure to return by this date may result in **being ineligible for grants for the next school year**.

“If I am a successful grant applicant, I commit to schedule, and complete the visit as indicated on this grant application.”

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Email your completed application to:**

Laura Caudill

Environmental Education Coordinator

[lcaudill@friendsofbl.org](mailto:lcaudill@friendsofbl.org)

**No other email address should be used for application materials.**

# LBL Field Trip Grant Financial Worksheet

## School Year 2026-27

*Please fill out using the number of students you are applying for.*

### Cost Calculator

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(1) Transportation cost for the Group (total) ..... \$ \_\_\_\_\_

#### Admission Costs for visit

(2) Day Use Facility Visits

Homeplace # \_\_\_\_\_ classrooms x \$50 = \$ \_\_\_\_\_

Nature Station # \_\_\_\_\_ classrooms x \$50 = \$ \_\_\_\_\_

Planetarium # \_\_\_\_\_ students x \$4.00 = \$ \_\_\_\_\_

Elk and Bison # \_\_\_\_\_ students x \$0.50 = \$ \_\_\_\_\_  
Prairie

(3) Brandon Spring Group Camp

# of **Nights stayed** [ \_\_\_\_\_ ] # of **Students stayed** [ \_\_\_\_\_ ]

Housing # \_\_\_\_\_ Dorms x \$250.00 x # \_\_\_\_\_ of nights = \$ \_\_\_\_\_

Meals # \_\_\_\_\_ Students x \$27.00 x # \_\_\_\_\_ days = \$ \_\_\_\_\_

Programs # \_\_\_\_\_ Students x \$2.00 = \$ \_\_\_\_\_

(4) Total Costs of trip (add everything above 1 + 2 + 3) \$  

#### Sources of Funds Available for Trip

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School Funds..... \$ \_\_\_\_\_

Parent Contributions..... \$ \_\_\_\_\_

Other Sources \_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

Using other local funding sources to sustain your visits overtime is a VERY IMPORTANT factor here.

(If sources are pending like a garage sale, car wash, PTO, parents contribution, etc., give estimated receipts above for planning, otherwise enter \$0. Efforts to find local funds will help your **priority for funding.**)

Total LOCAL Funds available for Trip [all local sources above added] \$  

#### Funds Requested from Grant for Trip

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Funds Requested From LBL..... \$  

**GRANT OFFICE ONLY** ----- **Total cost of Trip** \$ \_\_\_\_\_

**Eligible For** \$ \_\_\_\_\_