Teacher Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Grade Level \* : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

School Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Number of children **ON TRIP**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ (**A)**

School Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ City/St/Zip: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Teacher -School Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Director of Curriculum Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Office Phone Number: (\_\_\_\_\_) \_\_\_\_\_\_\_\_-\_\_\_\_\_\_\_\_\_\_\_\_ Teacher Extension: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*For Notice of Award Please go to our website:* [*http://www.friendsoflbl.org/school-field-trip-grant-program/*](http://www.friendsoflbl.org/school-field-trip-grant-program/)

**Program Guidance**

This program is designed to **assist** teachers in providing environmental education to their students through field trips to LBL. This is designed to **complemen**t local funding sources during 2025 - 2026 only. Expenses for your **entire** trip will NOT be funded through this grant.

If approved, we will pay the visited facility (Nature Station, Homeplace, Planetarium and Brandon Spring) **DIRECTLY.** The amounts that are approved based upon the info you submit with this application i.e. Groups which are scheduled, number students and number of facilities and period of your visit as well as the ACTUAL number of students who visit the facility. **You will be responsible for the remainder of the costs and the transportation.**

Call 270.924.2020 or 270.924.2044 to make your reservations as soon as possible. **Limited spaces fill up quickly.**

Approval of Grants effective with school year 2025-26 will be based upon scheduling classroom groups per LBL facility as noted below:

* Scheduling a group into Nature Station (NS) or Homeplace (HP) will be charged/paid to the facility (basis of $50 per classroom/per LBL facility).
* Scheduling a group into the Planetarium (PL) will be charged/paid to the facility (basis of $4.50 per child in the visiting group visiting the PL) . One teacher is covered as well.
* Scheduling a group into Brandon Spring BS) will be charged/paid to the facility up to $24 per student per night stayed at Brandon Spring Group Camp.

After your visit, the grant will pay the appropriate facility(s), the approved amount for actual attendance. For example, if the application says that you will have 4 classrooms attending a program and only 3 classrooms **actually attend**, then the grant will pay for the 3 classrooms ($50 x 3) and not for the 4 classrooms ($50 x 4). The PL will pay $4.50 for each student approved and **actually attending** the PL program. The pricing structure is different for HP and NS due to recent changes in overall entrance fees for those facilities.

\***Fourth Grade classes planning to visit the HP and/or NS need to earn their 4th Grade Passes through** [**http://everykidinapark.gov**](http://everykidinapark.gov)**. No funding is available from the LBL Field Trip Grant Program.** The pass is valid beginning September 1 and ending August 31 of the student’s 4th grade year.

In order to receive free admission, teachers need to have their students’ passes in hand at the time of their visit and will be able to redeem the paper passes for durable plastic passes that get their students and their families free admission to National Parks and other public lands through August of each year (subject to change). See more at http:// <https://www.landbetweenthelakes.us/every-kid-in-a-park-4th-grade-pass/>

**Amount of funding you are requesting from Land Between the Lakes: $\_\_\_\_\_\_\_\_\_\_\_ (B)**

***Please provide the following information to explain your proposal. You may attach 1 additional sheet to provide further information for the items listed. Applications are evaluated on the basis of need, matching funds obtained locally, educational goals, and thoroughness & accuracy in forms completion.***

When has your grade level **last** visited LBL **most recently**? (**C1)**

[ ] 2024-25 [ ] 2023-24 [ ] 2022-23 [ ] 2021-earlier [ ] NEVER

When have you as a teacher or your class last visited LBL **most recently**? (**C2)**

[ ] 2024-25 [ ] 2023-24 [ ] 2022-23 [ ] 2021-earlier [ ] NEVER

**Describe your goals or classroom objectives during the proposed field trip to LBL**:

What concepts are to be addressed? What core content elements are to be met? Please list by numerical category. (attach sheet if necessary) examples: (KY) SC-E-3.1.2 or (TN) SC 3.2.3. **(E)**

**Areas or facilities you plan to visit**: **(F)** [ ] Nature Station [ ] Planetarium/Observatory [ ] Homeplace
[ ] Brandon Spring Group Center [ ] Other study sites **EXPLAIN** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please describe why this grant is needed for your field trip. Please complete all elements**:

[ ] Percent of children on free/reduced lunch program at your school \_\_\_\_\_\_\_\_ % **(G)**

**Percentage is certified to be correct by my signature 🡪 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_**

**(Principal of School) (H)
 (this information should be obtained from the principal at your school)**

[ ] How will this trip improve/impact student performance and learning (I) Add sheet if desired.

***Programs and Funds subject to change***

Each school is urged to seek local and regional sources of sustainable funding for future trips because **LBL based funds may not be available in the future**. Matching funding for this grant cycle is an important evaluation criterion. Be certain that it is addressed clearly on the worksheet***. Please share the names and contact info of organizations and thus allow Friends of LBL the opportunity to contact them for further program development in your support.*** An electronically downloadable form is available for your use.

[ ] I have attached the LBL Field Trip Financial Worksheet to this application. If I am a successful grant applicant, I will schedule my visit as stated on my application. I will complete my scheduled visit and complete and submit the evaluation form as provided and return it to LBLA no later than June 30, 2026. Failure to return by this date may result in **being ineligible for grants the next school year.**

“If I am a successful grant applicant, I commit to schedule, and complete the visit as indicated on this grant application.”

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature Date

Send your completed Application to**: Land Between The Lakes Association, Attn: Field Trip Grant Program Administrator (Application plus support documents), 345 Maintenance Road, Golden Pond, KY 42211**

**or email** **lcaudill@friendsoflbl.org**

**No other address should be used for the PRIMARY application materials.**

LBL Field Trip Grant Financial Worksheet-**2025-26**School Year 2025-26

**Costs of Trip----------------------------------------------------------------------Costs of Trip-----------Grant Office Only**

(1) Transportation for the Group (total) …………………………….... $\_\_\_\_\_\_\_\_\_\_\_\_

Admission Costs for visit
(2) Day Use Facility Visits

 Homeplace \_\_\_\_ classrooms x $50 = $\_\_\_\_\_\_\_\_\_\_\_

 Nature Station \_\_\_\_ classrooms x $50 = $\_\_\_\_\_\_\_\_\_\_\_

 Planetarium \_\_\_\_ students x $4.50 = $ \_\_\_\_\_\_\_\_\_\_\_

 Elk and Bison \_\_\_\_ students x $0.50 = $ \_\_\_\_\_\_\_\_\_\_\_
 Prairie

(3) Brandon Spring Group Camp

**# of Nights stayed** [\_\_\_\_] **# of Students stayed** [\_\_\_\_\_\_]

 Housing #\_\_\_\_\_ Dorms @ $250.00/night = $\_\_\_\_\_\_\_\_\_\_\_\_

 Meals #\_\_\_\_\_ Students @ $24.00/day = $\_\_\_\_\_\_\_\_\_\_\_\_

 Programs #\_\_\_\_\_ Students @ $1.00 = $\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_ #\_\_\_\_\_ Students @ $\_\_\_\_\_\_\_ = $\_\_\_\_\_\_\_\_\_\_\_\_

**Reimb up to $24 per student/overnight at BS Group Camp**

(4) Total Costs of trip (add everything above 1+2+3) $\_\_\_\_\_\_\_\_\_\_\_\_ [A]

**Sources of Funds Available for Trip -----------------------Funding available from local sources**

School Funds……………………………………………….………………….$\_\_\_\_\_\_\_\_\_\_\_\_

Parent Contributions………………………………..…………………….$\_\_\_\_\_\_\_\_\_\_\_\_

Other Sources \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_\_\_\_\_\_

Use of other local sources of funds to sustain your visits over time are a VERY IMPORTANT factor here.

(if sources are pending like a garage sale, car wash, PTO, parents contribution, give estimated receipts above for planning otherwise enter $0. Efforts to find local funds will help your **priority for funding**)

Total LOCAL Funds available for Trip [all local sources] ..add above…….$\_\_\_\_\_\_\_\_\_\_\_\_ [B]

**Funds Requested from Grant for Trip-----------------------------------Funds Requested from Grant**

Funds Requested From LBL………………………………$\_\_\_\_\_\_\_\_\_\_\_\_ [A] - [B]